



CLEVEDON COMMUNITY BOOKSHOP CO-OPERATIVE LIMITED

Registered as a Society on 20 September 2011 under the Co-operative and Community Benefit Societies Act 2014, registration number: 31395R

Guidance notes for applications for a community grant.

These guidance notes accompany the application form to apply for a community grant of up to £500 from Clevedon Community Bookshop Co-operative. Please read these guidance notes and check your eligibility before completing the form.

Aims of the scheme

Clevedon Community Bookshop Co-operative started trading on 31st December 2011. We are a bookshop and internet shop that is entirely run by volunteers and obtains all our stock from donations from the Community.

Clevedon Community Bookshop Co-operative was founded on the belief that individuals can come together to make a substantial difference. With the full support of its members, Clevedon Community Bookshop Co-operative commits a portion of its financial surpluses to activities designed to benefit our communities. Our members, when asked which type of project they would like to see supported, told us that they not only favoured literary and literacy projects but also wider schemes in the wider community. This grant scheme is one way of distributing funds to support our aims.

Who can apply?

The following types of entities are eligible

- co-operative
- community interest company
- community benefit society
- school, college or other educational body
- faith organisation (e.g. church, mosque)
- charity (registered with the Charities Commission and/or recognised by HMRC as a charity for tax purposes)
- charitable incorporated organisation
- unincorporated club or association
- other not-for-profit voluntary or community group, or social enterprise.

Your project must be based in the BS21 postcode area:

- Clevedon
- Kenn
- Kingston Seymour
- Tickenham
- Walton-in-Gordano

You must have a UK bank or building society account in the name of your organisation. We will ask you to provide evidence of such a bank account if your application is successful.

What can you apply for?

We will accept a broad range of applications. These must be literary or literacy based or a purely community project.

Exclusions

We will not fund:

- Activities or expenditure that have already taken place
- General running costs of organisations
- Work promoting religious or political ideologies
- Sponsorship for fundraising events
- Travel, except as an inherent part of project activities
- Applications where we are not the sole funder
- Individuals
- Applications from National Charity Companies

The criteria:

- Projects must benefit the local community or relate to literacy or literacy.
- Organisation must be based in BS21 postcode
- Will need to show how the grant has been spent and the benefits gained.
- Start date for project known

Evaluation

Our scheme has been drawn up to enable as many eligible projects to apply, however, if the fund is oversubscribed the Co-operative will have to choose which schemes are successful. We will use the information you supply in the application form to make this decision, therefore please complete the form accurately and comprehensively.

Priority will be given to organisations applying for the first time but repeat applications will be accepted from organisations that received grants last time. Repeat applications will be required to evaluate the success of the project supported by a CCBC grant last year.

When your project has finished we will expect to see proof of how the grant was spent.

We will also expect CCBC to be mentioned as providing the grant and be able to use your project in future advertising.

Applications open: 1st November 2022

Applications close: 1st January 2023